

M A D I S O N A R E A

HOME

PLANNER & GUIDE



W • O • R • K • S • H • E • E • T • S

FINANCES

Mortgage Rate Charts: Monthly Payments

30 year	4.75%	5.50%	6.00%	6.50%	7.00%	8.00%
\$ 50,000	\$ 260.82	\$ 283.89	\$ 299.78	\$ 316.03	\$ 332.65	\$ 366.88
75,000	391.24	425.84	449.66	474.05	498.98	550.32
100,000	521.64	567.78	599.56	632.07	665.30	733.76
150,000	782.46	851.67	899.34	948.10	997.95	1100.65
175,000	912.88	993.62	1049.22	1106.12	1164.28	1284.09
250,000	1304.10	1419.45	1498.90	1580.17	1663.26	1834.41
300,000	1564.94	1703.37	1798.65	1896.20	1995.91	2201.29
350,000	1825.77	1987.26	2098.43	2212.24	2328.56	2568.18
400,000	2086.59	2271.16	2398.20	2528.27	2661.21	2935.06

20 year	4.75%	5.50%	6.00%	6.50%	7.00%	8.00%
\$ 50,000	\$ 323.11	\$ 343.94	\$ 358.22	\$ 372.79	\$ 387.65	\$ 418.22
75,000	484.67	515.92	537.32	559.18	581.47	627.33
100,000	646.22	687.88	716.44	745.58	775.30	836.44
150,000	969.33	1031.82	1074.66	1118.37	1162.95	1254.66
175,000	1130.89	1203.80	1253.76	1304.76	1356.77	1463.77
250,000	1615.55	1719.70	1791.10	1863.95	1938.25	2091.10
300,000	1938.67	2063.66	2149.29	2236.72	2325.90	2509.32
350,000	2261.78	2407.61	2507.51	2609.51	2713.55	2927.54
400,000	2584.89	2751.55	2865.72	2982.29	3101.20	3345.76

15 year	4.75%	5.50%	6.00%	6.50%	7.00%	8.00%
\$ 50,000	\$ 388.92	\$ 408.54	\$ 421.93	\$ 435.55	\$ 449.41	\$ 477.83
75,000	583.37	612.81	632.89	653.33	674.12	716.74
100,000	777.84	817.08	843.86	871.10	898.83	955.65
150,000	1166.76	1225.62	1265.79	1306.65	1348.24	1433.48
175,000	1361.21	1429.89	1476.75	1524.43	1572.95	1672.39
250,000	1944.60	2042.70	2109.65	2177.75	2247.07	2389.13
300,000	2333.50	2451.25	2531.57	2613.32	2696.48	2866.96
350,000	2722.41	2859.79	2953.50	3048.88	3145.90	3344.78
400,000	3111.33	3268.33	3375.43	3484.43	3595.31	3822.61

EXTERIOR

Building Remodeling

MATERIALS

Supplier _____ Phone # _____

Brick Wood Vinyl Cement Board Other _____

Brand _____ Style _____ Color _____

Notes: _____

ROOFING

Supplier _____ Phone # _____

Type _____ Warranty _____

Brand _____ Style _____ Color _____

Notes: _____

LIGHTING

Supplier _____ Phone # _____

1) Location _____ Brand _____

Style _____ Finish _____

2) Location _____ Brand _____

Style _____ Finish _____

3) Location _____ Brand _____

Style _____ Finish _____

4) Location _____ Brand _____

Style _____ Finish _____

5) Location _____ Brand _____

Style _____ Finish _____

Notes: _____

WINDOWS

Supplier _____ Phone # _____

Manufacturer _____ Style _____

Notes: _____

EXTERIOR (continued)

Building Remodeling

DOORS

Supplier _____ Phone # _____

FRONT

Brand _____ Style _____ Color _____

OTHERS

1. Location _____

Brand _____ Style _____ Color _____

2. Location _____

Brand _____ Style _____ Color _____

3. Location _____

Brand _____ Style _____ Color _____

4. Location _____

Brand _____ Style _____ Color _____

Notes: _____

GARAGE DOOR

Supplier _____ Phone # _____

Brand _____ Style _____ Color _____

Notes: _____

GARAGE DOOR OPENER

Supplier _____ Phone # _____

Brand _____ Style _____ Color _____

Notes: _____

OTHER ITEMS

INSULATION

Building Remodeling

Supplier _____ Phone # _____

WALLS

Brand _____ Type _____ R-Value _____

Notes: _____

ATTIC

Brand _____ Type _____ R-Value _____

Notes: _____

BASEMENT INSULATION AND WATER PROOFING

Brand _____ Type _____ R-Value _____

Notes: _____

HEATING & AIR CONDITIONING

Building Remodeling

Supplier _____ Phone # _____

FURNACE/BOILER

Brand _____

Notes: _____

AIR CONDITIONING

Brand _____

Notes: _____

OTHER

ELECTRICAL & WIRING

Building Remodeling

ELECTRICIAN: Supplier _____ Phone # _____

HOME AUTOMATION: Supplier _____ Phone # _____

Lighting Control System Temperature Control System Wireless System

SECURITY SYSTEM: Supplier _____ Phone # _____

Doors Windows Motion Glass Breakage Monitors Other

HOME THEATER: Supplier _____ Phone # _____

CABLE TV: Supplier _____ Phone # _____

Kitchen Living Room Family Room Master Bedroom Bedrooms
 Dining Room Bathrooms Home Office Porch/Deck Laundry Room Other

SATELLITE SYSTEM: Supplier _____ Phone # _____

Kitchen Living Room Family Room Master Bedroom Bedrooms
 Dining Room Bathrooms Home Office Porch/Deck Laundry Room Other

AUDIO: Supplier _____ Phone # _____

Kitchen Living Room Family Room Master Bedroom Bedrooms
 Dining Room Bathrooms Home Office Porch/Deck Laundry Room Other

PHONE JACKS: Supplier _____ Phone # _____

Kitchen Living Room Family Room Master Bedroom Bedrooms
 Dining Room Bathrooms Home Office Porch/Deck Laundry Room Other

INTERNET CONNECTIONS: Supplier _____ Phone # _____

Kitchen Living Room Family Room Master Bedroom Bedrooms
 Dining Room Bathrooms Home Office Porch/Deck Laundry Room Other

THERMOSTAT LOCATIONS:

Kitchen Living Room Family Room Master Bedroom Bedrooms
 Dining Room Bathrooms Home Office Porch/Deck Laundry Room Other

ELEVATOR: Supplier _____ Phone # _____

Hydraulic Winding Drum

KITCHEN

Building Remodeling

CABINETRY: Designer _____ Phone # _____

Brand _____ Door Style _____

Wood _____ Finish _____ Hardware _____

COUNTERTOPS: Supplier _____ Phone # _____

Brand _____ Material _____

Notes: _____

PLUMBING FIXTURES: Supplier _____ Phone # _____

Sink: Brand _____ Style _____ Color _____

Faucet: Brand _____ Style _____ Color _____

Wet Sink: Brand _____ Style _____ Color _____

Faucet: Brand _____ Style _____ Color _____

FLOORING: Supplier _____ Phone # _____

Wood Tile Vinyl Cork Laminate Other _____

Brand _____ Style _____ Color _____

Brand _____ Style _____ Color _____

Notes: _____

LIGHTING: Supplier _____ Phone # _____

Brand _____ Style _____ Color _____

Brand _____ Style _____ Color _____

Notes: _____

WALLCOVERING: Paint Wallpaper Other _____

Painter/Installer _____ Phone # _____

Brand _____ Type _____ Color _____

Notes: _____

Phone Line Internet Connection Video Audio Intercom

KITCHEN APPLIANCES

Supplier _____ Phone # _____

RANGE:
Brand _____ Style _____ Color _____
Size (HxWxD) _____

COOKTOP:
Brand _____ Style _____ Color _____
Size (HxWxD) _____

OVEN(S):
Brand _____ Style _____ Color _____
Size (HxWxD) _____

MICROWAVE:
Brand _____ Style _____ Color _____
Size (HxWxD) _____

HOOD:
Brand _____ Style _____ Color _____
Size (HxWxD) _____

WARMING DRAWER:
Brand _____ Style _____ Color _____
Size (HxWxD) _____

REFRIGERATOR:
Brand _____ Style _____ Color _____
Size (HxWxD) _____

DISHWASHER:
Brand _____ Style _____ Color _____
Size (HxWxD) _____

TRASH COMPACTOR:
Brand _____ Style _____ Color _____
Size (HxWxD) _____

MASTER BATHROOM

Building Remodeling

CABINETRY: Designer _____ Phone # _____

Brand _____ Door Style _____

Wood _____ Finish _____ Hardware _____

Notes: _____

COUNTERTOP: Supplier _____ Phone # _____

Brand _____ Material _____

Notes: _____

FIXTURES: Supplier _____ Phone # _____

TUB: Brand _____ Style _____

Color _____ Size _____

SHOWER: Brand _____ Style _____

Color _____ Size _____

SINK: Brand _____ Style _____

Color _____ Size _____

TOILET: Brand _____ Style _____

Color _____ Size _____

BIDET: Brand _____ Style _____

Color _____ Size _____

Notes: _____

FAUCETS: Supplier _____ Phone # _____

SINK: Brand _____ Style _____ Finish _____

BATH: Brand _____ Style _____ Finish _____

SHOWER: Brand _____ Style _____ Finish _____

Notes: _____

SHOWER DOOR: Supplier _____ Phone # _____

Brand _____ Style _____ Finish _____

Notes: _____

MASTER BATHROOM (continued)

FLOORING: Supplier _____ Phone # _____

Wood Carpet Tile Vinyl Area Rug Other _____

Brand _____ Style _____

Color _____ Other _____

Notes: _____

LIGHTING

Supplier _____ Phone # _____

Brand _____ Style _____ Color _____

Brand _____ Style _____ Color _____

Notes: _____

FAN

Supplier _____ Phone # _____

Brand _____ Style _____ Color _____

Notes: _____

WALLCOVERING

Paint Wallpaper Other _____

Painter/Installer _____ Phone # _____

Brand _____ Type _____ Color _____

Brand _____ Type _____ Color _____

Notes: _____

WINDOW SIZES

#1) (W) _____ x (H) _____ #2) (W) _____ x (H) _____

Brand _____ Type _____ Color _____

Notes: _____

WINDOW COVERINGS Purchased at _____

Brand _____ Style _____ Color _____

Brand _____ Style _____ Color _____

Notes: _____

Phone Line Internet Connection Video Audio Intercom

BATHROOM #1

Building Remodeling

CABINETRY: Designer _____ Phone # _____

Brand _____ Door Style _____

Wood _____ Finish _____ Hardware _____

COUNTERTOP: Supplier _____ Phone # _____

Brand _____ Material _____

FIXTURES: Supplier _____ Phone # _____

TUB: Brand _____ Style _____ Color _____ Size _____

SHOWER: Brand _____ Style _____ Color _____ Size _____

TOILET: Brand _____ Style _____ Color _____ Size _____

SINK: Brand _____ Style _____ Color _____ Size _____

FAUCETS: Supplier _____ Phone # _____

SINK: Brand _____ Style _____ Finish _____

BATH: Brand _____ Style _____ Finish _____

SHOWER: Brand _____ Style _____ Finish _____

SHOWER DOOR: Supplier _____ Phone # _____

Brand _____ Style _____ Finish _____

FLOORING: Supplier _____ Phone # _____

Wood Carpet Tile Vinyl Area Rug Other _____

Brand _____ Style _____ Color _____

LIGHTING/FAN: Supplier _____ Phone # _____

Brand _____ Style _____ Color _____

Brand _____ Style _____ Color _____

WALLCOVERING: Paint Wallpaper Other _____

Painter/Installer _____ Phone # _____

Brand _____ Type _____ Color _____

WINDOW SIZES: #1) (W) _____ x (H) _____ #2) (W) _____ x (H) _____

Brand _____ Type _____ Color _____

WINDOW COVERINGS: Purchased at _____

Brand _____ Style _____ Color _____

Notes: _____

POWDER ROOM

Building Remodeling

CABINETRY: Designer _____ Phone # _____

Brand _____ Door Style _____

Wood _____ Finish _____ Hardware _____

COUNTERTOP: Supplier _____ Phone # _____

Brand _____ Material _____

FIXTURES: Supplier _____ Phone # _____

TOILET: Brand _____ Style _____ Color _____ Size _____

SINK: Brand _____ Style _____ Color _____ Size _____

FAUCETS: Supplier _____ Phone # _____

Brand _____ Style _____ Finish _____

FLOORING: Supplier _____ Phone # _____

Wood Carpet Tile Vinyl Area Rug Other _____

Brand _____ Style _____ Color _____

LIGHTING: Supplier _____ Phone # _____

Brand _____ Style _____ Color _____

Brand _____ Style _____ Color _____

WALLCOVERING: Paint Wallpaper Other _____

Painter/Installer _____ Phone # _____

Brand _____ Type _____ Color _____

WINDOW SIZES: #1) (W) _____ x (H) _____ #2) (W) _____ x (H) _____

Brand _____ Type _____ Color _____

WINDOW COVERINGS: Purchased at _____

Brand _____ Style _____ Color _____

Brand _____ Style _____ Color _____

Notes: _____

MASTER BEDROOM

Building Remodeling

Room Size _____ X _____ Ceiling Height _____

FLOORING: Supplier _____ Phone # _____

Wood Carpet Tile Vinyl Area Rug Other _____

Brand _____ Style _____ Color _____

LIGHTING: Supplier _____ Phone # _____

Brand _____ Style _____

WALLCOVERING: Paint Wallpaper Other _____

Painter/Installer _____ Phone # _____

Brand _____ Type _____ Color _____

WINDOW SIZES

#1) (W) _____ x (H) _____ #2) (W) _____ x (H) _____

#3) (W) _____ x (H) _____ #4) (W) _____ x (H) _____

Brand _____ Type _____ Color _____

WINDOW COVERINGS: Purchased at _____

Brand _____ Style _____ Color _____

Brand _____ Style _____ Color _____

CEILING FAN: Purchased at _____

Brand _____ Style _____ Color _____

CLOSET/STORAGE: Supplier _____

Phone # _____ Dimensions _____

NOTES: _____

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BEDROOM #1

Building Remodeling

Room Size _____ X _____ Ceiling Height _____

FLOORING: Supplier _____ Phone # _____

Wood Carpet Tile Vinyl Area Rug Other _____

Brand _____ Style _____ Color _____

LIGHTING: Supplier _____ Phone # _____

Brand _____ Style _____

WALLCOVERING: Paint Wallpaper Other _____

Painter/Installer _____ Phone # _____

Brand _____ Type _____ Color _____

WINDOW SIZES

#1) (W) _____ x (H) _____ #2) (W) _____ x (H) _____

#3) (W) _____ x (H) _____ #4) (W) _____ x (H) _____

Brand _____ Type _____ Color _____

WINDOW COVERINGS: Purchased at _____

Brand _____ Style _____ Color _____

Brand _____ Style _____ Color _____

CEILING FAN: Purchased at _____

Brand _____ Style _____ Color _____

CLOSET/STORAGE: Supplier _____

Phone # _____ Dimensions _____

NOTES: _____

Phone Line Internet Connection Video Audio Intercom

BEDROOM #2

Building Remodeling

Room Size _____ X _____ Ceiling Height _____

FLOORING: Supplier _____ Phone # _____

Wood Carpet Tile Vinyl Area Rug Other _____

Brand _____ Style _____ Color _____

LIGHTING: Supplier _____ Phone # _____

Brand _____ Style _____

WALLCOVERING: Paint Wallpaper Other _____

Painter/Installer _____ Phone # _____

Brand _____ Type _____ Color _____

WINDOW SIZES

#1) (W) _____ x (H) _____ #2) (W) _____ x (H) _____

#3) (W) _____ x (H) _____ #4) (W) _____ x (H) _____

Brand _____ Type _____ Color _____

WINDOW COVERINGS: Purchased at _____

Brand _____ Style _____ Color _____

Brand _____ Style _____ Color _____

CEILING FAN: Purchased at _____

Brand _____ Style _____ Color _____

CLOSET/STORAGE: Supplier _____

Phone # _____ Dimensions _____

NOTES: _____

Phone Line Internet Connection Video Audio Intercom

BEDROOM #3

Building Remodeling

Room Size _____ X _____ Ceiling Height _____

FLOORING: Supplier _____ Phone # _____

Wood Carpet Tile Vinyl Area Rug Other _____

Brand _____ Style _____ Color _____

LIGHTING: Supplier _____ Phone # _____

Brand _____ Style _____

WALLCOVERING: Paint Wallpaper Other _____

Painter/Installer _____ Phone # _____

Brand _____ Type _____ Color _____

WINDOW SIZES

#1) (W) _____ x (H) _____ #2) (W) _____ x (H) _____

#3) (W) _____ x (H) _____ #4) (W) _____ x (H) _____

Brand _____ Type _____ Color _____

WINDOW COVERINGS: Purchased at _____

Brand _____ Style _____ Color _____

Brand _____ Style _____ Color _____

CEILING FAN: Purchased at _____

Brand _____ Style _____ Color _____

CLOSET/STORAGE: Supplier _____

Phone # _____ Dimensions _____

NOTES: _____

Phone Line Internet Connection Video Audio Intercom

BEDROOM #4

Building Remodeling

Room Size _____ X _____ Ceiling Height _____

FLOORING: Supplier _____ Phone # _____

Wood Carpet Tile Vinyl Area Rug Other _____

Brand _____ Style _____ Color _____

LIGHTING: Supplier _____ Phone # _____

Brand _____ Style _____

WALLCOVERING: Paint Wallpaper Other _____

Painter/Installer _____ Phone # _____

Brand _____ Type _____ Color _____

WINDOW SIZES

#1) (W) _____ x (H) _____ #2) (W) _____ x (H) _____

#3) (W) _____ x (H) _____ #4) (W) _____ x (H) _____

Brand _____ Type _____ Color _____

WINDOW COVERINGS: Purchased at _____

Brand _____ Style _____ Color _____

Brand _____ Style _____ Color _____

CEILING FAN: Purchased at _____

Brand _____ Style _____ Color _____

CLOSET/STORAGE: Supplier _____

Phone # _____ Dimensions _____

NOTES: _____

Phone Line Internet Connection Video Audio Intercom

LIVING ROOM

Building Remodeling

Room Size _____ X _____ Ceiling Height _____

FLOORING: Supplier _____ Phone # _____

Wood Carpet Tile Vinyl Area Rug Other _____

Brand _____ Style _____ Color _____

LIGHTING: Supplier _____ Phone # _____

Brand _____ Style _____

WALLCOVERING: Paint Wallpaper Other _____

Painter/Installer _____ Phone # _____

Brand _____ Type _____ Color _____

WINDOW SIZES

#1) (W) _____ x (H) _____ #2) (W) _____ x (H) _____

#3) (W) _____ x (H) _____ #4) (W) _____ x (H) _____

Brand _____ Type _____ Color _____

WINDOW COVERINGS: Purchased at _____

Brand _____ Style _____ Color _____

Brand _____ Style _____ Color _____

CEILING FAN: Purchased at _____

Brand _____ Style _____ Color _____

OTHER: _____

NOTES: _____

Phone Line Internet Connection Video Audio Intercom

DINING ROOM

Building Remodeling

Room Size _____ X _____ Ceiling Height _____

FLOORING: Supplier _____ Phone # _____

Wood Carpet Tile Vinyl Area Rug Other _____

Brand _____ Style _____

Color _____

LIGHTING: Supplier _____ Phone # _____

Brand _____ Style _____

WALLCOVERING: Paint Wallpaper Other _____

Painter/Installer _____ Phone # _____

Brand _____ Type _____ Color _____

WINDOW SIZES

#1) (W) _____ x (H) _____ #2) (W) _____ x (H) _____

#3) (W) _____ x (H) _____ #4) (W) _____ x (H) _____

Brand _____ Type _____ Color _____

WINDOW COVERINGS: Purchased at _____

Brand _____ Style _____ Color _____

Brand _____ Style _____ Color _____

CEILING FAN: Purchased at _____

Brand _____ Style _____ Color _____

OTHER: _____

NOTES: _____

Phone Line Internet Connection Video Audio Intercom

FAMILY ROOM

Building Remodeling

Room Size _____ X _____ Ceiling Height _____

FLOORING: Supplier _____ Phone # _____

Wood Carpet Tile Vinyl Area Rug Other _____

Brand _____ Style _____ Color _____

LIGHTING: Supplier _____ Phone # _____

Brand _____ Style _____

WALLCOVERING: Paint Wallpaper Other _____

Painter/Installer _____ Phone # _____

Brand _____ Type _____ Color _____

WINDOW SIZES

#1) (W) _____ x (H) _____ #2) (W) _____ x (H) _____

#3) (W) _____ x (H) _____ #4) (W) _____ x (H) _____

Brand _____ Type _____ Color _____

WINDOW COVERINGS: Purchased at _____

Brand _____ Style _____ Color _____

Brand _____ Style _____ Color _____

CEILING FAN: Purchased at _____

Brand _____ Style _____ Color _____

OTHER: _____

NOTES: _____

Phone Line Internet Connection Video Audio Intercom

HOME OFFICE

Building Remodeling

+ Room Size _____ X _____ Ceiling Height _____

FLOORING: Supplier _____ Phone # _____

Wood Carpet Tile Vinyl Area Rug Other _____

Brand _____ Style _____ Color _____

LIGHTING: Supplier _____ Phone # _____

Brand _____ Style _____

WALLCOVERING: Paint Wallpaper Other _____

Painter/Installer _____ Phone # _____

Brand _____ Type _____ Color _____

WINDOW SIZES

#1) (W) _____ x (H) _____ #2) (W) _____ x (H) _____

#3) (W) _____ x (H) _____ #4) (W) _____ x (H) _____

Brand _____ Type _____ Color _____

WINDOW COVERINGS: Purchased at _____

Brand _____ Style _____ Color _____

Brand _____ Style _____ Color _____

CEILING FAN: Purchased at _____

Brand _____ Style _____ Color _____

CABINETRY: Designer _____ Phone # _____

Brand _____ Door Style _____

Wood _____ Finish _____ Hardware _____

COUNTERTOP: Supplier _____ Phone # _____

Brand _____ Material _____

Phone Line Internet Connection Video Audio Intercom

FOYER

Building Remodeling

Room Size _____ X _____ Ceiling Height _____

FLOORING: Supplier _____ Phone # _____

Wood Carpet Tile Vinyl Area Rug Other _____

Brand _____ Style _____ Color _____

LIGHTING: Supplier _____ Phone # _____

Brand _____ Style _____

WALLCOVERING: Paint Wallpaper Other _____

Painter/Installer _____ Phone # _____

Brand _____ Type _____ Color _____

WINDOW SIZES

#1) (W) _____ x (H) _____ #2) (W) _____ x (H) _____

#3) (W) _____ x (H) _____ #4) (W) _____ x (H) _____

Brand _____ Type _____ Color _____

WINDOW COVERINGS: Purchased at _____

Brand _____ Style _____ Color _____

Brand _____ Style _____ Color _____

OTHER: _____

NOTES: _____

Phone Line Internet Connection Video Audio Intercom

RECREATION ROOM

Building Remodeling

Room Size _____ X _____ Ceiling Height _____

FLOORING: Supplier _____ Phone # _____

Wood Carpet Tile Vinyl Area Rug Other _____

Brand _____ Style _____ Color _____

LIGHTING: Supplier _____ Phone # _____

Brand _____ Style _____

WALLCOVERING: Paint Wallpaper Other _____

Painter/Installer _____ Phone # _____

Brand _____ Type _____ Color _____

WINDOW SIZES

#1) (W) _____ x (H) _____ #2) (W) _____ x (H) _____

#3) (W) _____ x (H) _____ #4) (W) _____ x (H) _____

Brand _____ Type _____ Color _____

WINDOW COVERINGS: Purchased at _____

Brand _____ Style _____ Color _____

Brand _____ Style _____ Color _____

CEILING FAN: Purchased at _____

Brand _____ Style _____ Color _____

OTHER: _____

NOTES: _____

Phone Line Internet Connection Video Audio Intercom

LAUNDRY ROOM

Building Remodeling

Room Size _____ X _____ Ceiling Height _____

APPLIANCES: Purchased at _____

Washer: Brand _____ Style _____ Color _____

Dryer: Brand _____ Style _____ Color _____

Other: Brand _____ Style _____ Color _____

SINK: Supplier _____ Phone # _____

Brand _____ Style _____ Color _____

CABINETRY: Designer _____ Phone # _____

Brand _____ Door Style _____

Wood _____ Finish _____ Hardware _____

COUNTERTOPS: Supplier _____ Phone # _____

Brand _____ Material _____

FLOORING: Supplier _____ Phone # _____

Wood Carpet Tile Vinyl Laminate Other _____

Brand _____ Style _____ Color _____

LIGHTING: Supplier _____ Phone # _____

Brand _____ Style _____

WALLCOVERING: Paint Wallpaper Other _____

Painter/Installer _____ Phone # _____

Brand _____ Type _____ Color _____

WINDOW SIZES

#1) (W) _____ x (H) _____ #2) (W) _____ x (H) _____

Brand _____ Type _____ Color _____

WINDOW COVERINGS: Purchased at _____

Brand _____ Style _____ Color _____

CEILING FAN: Purchased at _____

Brand _____ Style _____ Color _____

OTHER: _____

NOTES: _____

Phone Line Internet Connection Video Audio Intercom

OTHER ROOM

Building Remodeling

Room Size _____ X _____ Ceiling Height _____

FLOORING: Supplier _____ Phone # _____

Wood Carpet Tile Vinyl Area Rug Other _____

Brand _____ Style _____ Color _____

LIGHTING: Supplier _____ Phone # _____

Brand _____ Style _____

WALLCOVERING: Paint Wallpaper Other _____

Painter/Installer _____ Phone # _____

Brand _____ Type _____ Color _____

WINDOW SIZES

#1) (W) _____ x (H) _____ #2) (W) _____ x (H) _____

#3) (W) _____ x (H) _____ #4) (W) _____ x (H) _____

Brand _____ Type _____ Color _____

WINDOW COVERINGS: Purchased at _____

Brand _____ Style _____ Color _____

Brand _____ Style _____ Color _____

CEILING FAN: Purchased at _____

Brand _____ Style _____ Color _____

OTHER: _____

NOTES: _____

Phone Line Internet Connection Video Audio Intercom

PAINT CHIPS

For quick and easy reference paste your paint chips on these pages. Include the date the room was painted.

Room: _____ Date: _____

Brand: _____ Color: _____

Room: _____ Date: _____

Brand: _____ Color: _____

Room: _____ Date: _____

Brand: _____ Color: _____

Room: _____ Date: _____

Brand: _____ Color: _____

Room: _____ Date: _____

Brand: _____ Color: _____

Room: _____ Date: _____

Brand: _____ Color: _____

PAINT CHIPS

For quick and easy reference paste your paint chips on these pages. Include the date the room was painted.

Room: _____ Date: _____

Brand: _____ Color: _____

Room: _____ Date: _____

Brand: _____ Color: _____

Room: _____ Date: _____

Brand: _____ Color: _____

Room: _____ Date: _____

Brand: _____ Color: _____

Room: _____ Date: _____

Brand: _____ Color: _____

Room: _____ Date: _____

Brand: _____ Color: _____

HOME MAINTENANCE CHECKLIST

Summer

- Check basement humidity level. Sustain safe humidity levels by using a dehumidifier.
- Hire professional to clean and inspect the furnace and air conditioning system.
- Wash stove's exhaust fan filter and underneath kitchen range hood.
- Make sure basement pipes do not have condensation or dripping.
- Ensure basement floor drain trap contains water.
- Check all faucets for leaks and run water briefly out of faucets that are used infrequently.
- Pour a non-corrosive drain cleaner down the sink to prevent drain obstructions
- Deep clean carpets.
- Clean bathroom fans.
- Vacuum lint from dryer duct, surrounding area, and the dryer vent on your home's exterior.
- Vacuum refrigerator coils.
- Inspect water lines to washing machine for leaks.
- Make sure handrails are still sturdy.
- Inspect home's foundation for signs of termites.
- Lubricate window hinges, door hinges, garage doors and chains. Tighten any loose screws.
- Check brick or masonry exterior for cracks or missing mortar.
- Check exterior wood siding or trim, scrape and repaint if there has been deterioration or damage.
- Inspect caulking and weather-stripping around windows and doors.
- Check for any holes in cladding (wall surfaces, soffits and fascia, windows and doors, trim, flashings and caulking) that vermin could enter.
- Wash house exterior.
- Remove plants that touch or perforate the side of the house.
- Check the general condition of the roof: sagging, shingle condition, cracks, leaks, etc.
- Inspect and clean the chimneys, chimney caps and surrounding caulking.
- Inspect attic fan and roof-mounted turbine vent operation.
- Make necessary driveway and sidewalk and step repairs.
- Clean and seal any decking you have.
- Clean and repair patio furniture.
- Verify that light timers and motion sensors are functioning properly.
- Plan interior decorating and remodeling projects. Get estimates for work to be done in the fall.

Fall

- Paint rooms while still able to open windows.
- Open furnace humidifier damper on central air conditioning units.
- Disconnect electricity to forced air furnace motor to inspect fan belt and to clean fan blades. Vacuum inside ducts. If gas furnace, turn pilot light on.
- Clean humidifier.
- Lubricate hot water heating system's circulating pump.
- Check thermostat batteries and set for winter.
- Check batteries on carbon monoxide detector, smoke detector, and security alarm.
- Test well water for quality (test for bacteria every six months).
- Verify that sump pump and line are operating correctly, with discharge pipe draining water away from foundation.
- Check home fire extinguisher gauges, recharge or replace as necessary.
- Swap out window screens and replace with storm windows, after inspecting and making repairs.
- Verify that all windows and exterior doors shut tightly. Repair weather-stripping if necessary.
- Remove window air conditioning units or cover with plastic for winter.
- Make sure the ground around the foundation is properly sloped away from the house to prevent water from draining into the basement.
- Clean leaves out of rain gutters and downspouts.
- Make sure chimneys are clear of nests.
- Measure the sludge and scum in your septic tank to see if tank needs to be emptied before spring (should be pumped every three years).
- Prepare outside for winter: protect plants, trees and bushes, store outdoor furniture.
- Drain and store garden hoses. Close water valve. Drain the exterior faucet.
- Ready snowblower and other winter equipment.

Winter

- Inspect furnace air filters each month in use. Clean or replace as necessary.
- Consult the owner's manual of your hot water tank for directions on draining water from the clean-out valve to ensure proper efficiency.
- Clean humidifier (two or three times) throughout winter.
- Make sure your home's moisture levels stay within an appropriate range. Watch out for condensation.
- Ensure plumbing shut-off valves are working.
- Run water briefly out of faucets that are used infrequently.
- Pour a non-corrosive drain cleaner down the sink to prevent drain obstructions.
- Check for leaks behind washing machine and in cabinets under bathroom and kitchen sinks. Also clean drains in bathtubs, showers and dishwasher.
- Clean grout and caulk around tubs, showers and sinks, repairing as necessary.
- Vacuum bathroom fans, fire and smoke detectors, and radiator grills on refrigerators and freezers.
- Plan fire escape routes, making sure doors, windows and locks are working properly.
- Inspect furniture and cabinets for loose knobs.
- Make sure basement floor drain trap contains water.
- Make sure water cannot seep under the insulation surrounding exterior pipes.
- Make note of ice accumulation and cold air leaks around doors and windows. Repair in spring.
- Test all seasonal lighting. Replace if cords or plugs are worn or warm to the touch.
- Check all ground-fault circuit interrupter outlets.
- Make an inventory of everything in your house for insurance purposes.
- Monitor your roof after snowfalls to make sure there is not a lot of snow build up or ice damming.
- Check exterior vents to make sure there are no snow blockages.

Spring

- Test your hot water heater's temperature and pressure relief valve to make sure it is not stuck.
- Turn gas furnace and fireplace pilot lights off. Clean furnace humidifier.
- Check air conditioning system (should be serviced every two to three years). Replace forced air filter. Clean debris from condenser or heat pump.
- Clean or replace air conditioning filter.
- Set thermostat and automatic sprinkler system.
- Test well water for quality (test for bacteria every six months).
- Check water softener clock.
- Clean and service chimneys if needed.
- Check batteries on carbon monoxide detector, smoke detector, and security alarms.
- Examine weather-stripping around windows and doors.
- Clean and repair windows and screens before you replace storm windows with screens.
- Open valve to exterior faucets after threat of frost is over.
- Check to make sure garden hoses don't leak.
- Investigate home foundation for cracks and basement walls for signs of moisture.
- Clean out rain gutters and downspouts, making sure they are properly secured to your home.
- Verify that sump pump and line are operating correctly, with discharge pipe draining water away from foundation.
- Wash and seal any decking.
- Verify that fire extinguishers are still in working condition.
- Inspect washing machine water hoses, replacing damaged ones.
- Remove mineral deposits from showerheads and faucets.
- Dust ceiling fans.

Top Ten Steps to Improve the Indoor Air Quality of Your Home

1. Make sure fireplaces, wood stoves, furnaces, water heaters and dryers are well vented to outside.
2. Purchase carbon monoxide detectors to install near bedrooms.
3. Prohibit people from smoking within your home.
4. Control the humidity level of your home.
5. Rectify excess moisture problems before mold and mildew grow.
6. Clean the outdoor vent of your clothes dryer.
7. Make sure your home has plenty of fresh air and air movement.
8. Test your home for radon. Kits are available at hardware stores.
9. Check cleaners and other household chemicals for product warnings.
10. If built before 1978, test your home for lead.